



MIAT MONGOLIAN AIRLINES

210134 Buyant-Ukhua 45,
Khan-Uul duureg, Ulaanbaatar, MONGOLIA
Tel: (976-11) 37-99-68; Fax: 37-99-19, 37-98-77,
Site: ULNDDOM, ULNTTOM, <http://www.miat.com>

To Agents in IATA BSP's

Date 30 June, 2008
Ref. 11/1632

Use and Issuance of MIAT Mongolian Airlines e-Tickets

The present manual provides guidance on use and issuance of Mongolian Airlines(OM) e-Tickets on and after 1. June 2008, when paper tickets are eliminated from IATA BSPs.

1. E-ticket eligibility on MIAT Mongolian Airlines flight :

OM can be selected as ticketing carrier by travel agents when an itinerary includes travel entirely or partially on OM flight(s) with OM designator code.

2. Interline e-ticket agreements (IET) on MIAT Mongolian Airlines:

Currently, OM has completed IET with the following Carriers:

KE - Korean Air
HR* - Hahn Air
OZ - Asiana Airlines
CX - Cathay Pacific Airways
KA - Dragon Air
AZ - Alitalia
SQ - Singapore Airlines
NH - All Nippon Airways
CA - Air China
QF - Qantas
BR - EVA Airways

- SI :
- * OM can only accept ,but not issue e- tickets with HR segments
 - OM domestic flights are not ET ineligible.
 - IET Agreement to be completed with CZ, HU, SU, KL, LO, JL, LH, OK, ET, AI, MH, UN, SK, OS, KS, AY, CI, UA
 - This list is subject to change.

Providing that MIAT Mongolian Airlines flights are part of an interline journey with the above mentioned carriers, MIAT Mongolian Airlines tickets may be issued in accordance with the OM Ticket Issue Policy.

3. BSP Participation

MIAT Mongolian Airlines is a member of the following BSP's:
Canada, Switzerland/Lichtenstein, Spain, Germany, Korea, China, Russia, Japan;
Taiwan/PRC, Hong Kong/SAR, Malaysia, France, UK

BSP agreements to be completed with:
Italy, Singapore, Australia, Thailand, United States,
Chech Republic, Turkey, Belgium, Hungary, Greece, Netherlands, Poland,
Ireland;

4. Electronic ticketing of Infants on Interline Journeys

OM system supports electronic ticketing for infants without seats.

5. Electronic ticketing from passive segment

OM as Validating carrier will allow ET with Passive segments .Passive segments are used to facilitate reissues for IET.

OM requires any GDS that issues e- tickets from a passive segment to also send SSRTKNE's to the carriers of those passive segments.

6. Electronic ticketing for group passengers

OM allows the issuance of electronic tickets for groups.
OM requires that each ticket have a specific passenger name.
OM allows E-tickets to be issued in a PNR that contains a group name field as long as the ticket is issued for an individual.

7. Electronic ticketing for open segments

E-ticket issuance for "open" segments is possible if the validation is done on Mongolian OM 289 and if the itinerary entails an Mongolian Airlines confirmed or waitlisted segment .

8. Ticketing instructions :

1. Procedure to apply for MIAT Mongolian Airlines paper ticket

The Paper ticket must be collected from one of the following locations :

a/ Mongolian Airlines town office in Ulaanbaatar.

b/ Representative offices abroad.

c/ Mongolian Airlines GSA's.

2. Procedure to issue a vMPD

Complete a vMPD for each passenger to be ticketed and enter the following mandatory fields:

NAME OF PASSENGER:

REASON FOR ISSUE: Select 50 -Specified MCO*

REASON FOR ISSUANCE CODE: Select A - Air Transportation

AIRLINE CODE: enter 289

FARE - enter the fare

TAXES - insert all taxes applicable to a ticket issue

SERVICE CHARGE/TAX ON MPD: enter if applicable

PNR - enter PNR locator

FORM of PAYMENT: Currently OM can only accept CASH as form of payment.

REMARKS: enter any additional information ,TST and PNR copy, place of ticketing

Then:

Enter the vMPD number in the PNR .

Enter these details as an OSI item for transmittal to Mongolian Airlines:

e.g. OSI OM MPD 28921034567890/P2

9. Procedure for collecting change fees on OM*.

*vMPD cannot be issued for Excess baggage.

Travel agents who have a Virtual MPD (vMPD) functionality see completion details as below:

Completion of vMPD for change fees:

AIRLINE CODE: Enter 289 Mongolian Airlines

REASON FOR ISSUANCE CODE: Enter either P for 'Rebooking Fee Domestic' or Q for 'Rebooking Fee International'

CURRENCY, AMOUNT IN FIGURES and AMOUNT IN LETTERS complete in the normal way

FARE BOX: Enter the change fee amount e.g. EUR50 in this box NOT in the 'Tax' box

ISSUED IN CONNECTION WITH: Enter the associated/new ticket number (i.e. 3-digit airline code followed by the 10-digit ticket number without any spaces e.g. 2891234567890)

Then

Enter the vMPD number in the PNR .

Enter these details as an SSR item for transmittal to Mongolian Airlines.

e.g. SSR OTHS OM MPD 2891234567890

This detail will be transmitted automatically to OM once you have manually entered the MCO details in the PNR and will be referenced during the audit process.

For further information and support please contact:

Mondays to Fridays at
24:00 – 09.00 in GMT time

Reservation +976 11 379931
Ms. A.Tserendelger/ Reservation Control agent
tserendelger@miat.com

DCS +976 11 313163
Ms. D.Nomintugs / Specialist DCS
nomin@miat.com

Communication: +976 11 379915
Mr. M.Davaa / Senior Engineer
davaa@miat.com

"Documents uploaded via this facility in no way represent an opinion or policy of BSPLink Management or of IATA. The information contained in these documents is provided by the Airline named and for the benefit of BSPLink users. IATA accepts no liability for any misrepresentation contained in these documents, the accuracy of the content and/or the use of the information contained in the document"



Mr. Tudev Mendsaikhan
Director

Marketing & Sales Department
MIAT Mongolian Airlines