

ISSUANCE OF HELI AIR MONACO E-TICKETS

1. E-TICKETS FROM 01JUNE 2008 in IATA BSPs

YO route NCE - MCM - NCE is e-ticket eligible. E-tickets can be issued via Amadeus, Galileo and Sabre.

E-tickets will soon be available via GDS Axess, Infini and Abacus.

2. Amending Bookings in e-tickets

When making an amendment to a booking that has previously been issued as an e-ticket, it is imperative that follow up action is taken, either to:

- a) Revalidate the original e-ticket or
- b) Reissue an e-ticket through your GDS to reflect the new itinerary.

3. When tickets have to be issued via Abacus, Infini, Axess

Ticketing instructions:

Apply to Heli Air Monaco to issue paper ticket as follows:

Follow the procedure to issue a vMPD/MD50 for each passenger to be ticketed.

- Enter the following mandatory fields:
- NAME OF PASSENGER
- REASON FOR ISSUE: select 50-Specified MCO
- REASON FOR ISSUANCE CODE: select 1 - Prepaid Ticket Advice
- AIRLINE CODE : enter 747
- FARE : enter the fare
- TAXES : insert all taxes applicable to a ticket issue
- SERVICE CHARGER/TAX ON MPD : enter if applicable
- PNR : enter PNR locator
- FORM OF PAYMENT : cash - no credit card accepted on vMPD/MD50
- REMARKS : enter any additional information

Then :

- Enter the vMPD/MD50 number in the PNR (Booking Record)
- Enter these details as an OSI item for transmittal to Heli Air Monaco:
e.g. OSI YO MPD 7471234567890

4. Heli Air Monaco, Help Desk Contact

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